The purpose of this form is to allow departments and programme teams to assess the impact of, and plan responsibly for, potential disruption to teaching and assessment.

One form should be completed for each level of a programme.

Please submit your completed form to your heqa@tecpartnership.ac.uk for approval by **Friday 14th January 2022**

Please bear in mind the following:

* You may consider replacing a summative examination with another assessment method or open online examination
* You may consider replacing a summative presentation with written or recorded assessment or a presentation with a recording over the PowerPoint slides.
* If you need an alternative assessment method, you should ensure that assessments are submitted via Canvas
* Resources and advice are available via the Innovate Team
* The HEQA team are available via Microsoft Teams and email for advice and guidance.

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| Faculty: |  |  School: |  | Programme leader: |  |
| Programme Title: |  | Level: |  |
| Module Title | Credits |
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# REVIEW OF IMPACT ON STUDENTS’ current and future learning

Please consider the impact of any potential missed activity on the students’ ability to meet the learning outcomes of each module and to succeed in any future modules, which may rely on content delivered in these modules. Please refer to the proportion of teaching sessions missed and consider whether module intended learning outcomes have already been assessed.

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| **Impact on current learning (ability to meet the learning outcomes of each module**) |
| **Impact on future learning (do any future modules rely on content normally delivered in these modules**) |

# action plan for mitigation

Please identify mitigating actions that are essential and/or desirable in order to address the impact, and be as inclusive as possible. Please include any action that may already have been taken and completed.

Actions **may** include (but are not limited to):

* Adjustment to the module’s assessment strategy
* Revision / removal of specific questions from assessments
* Revision of the marking scheme to take account of missing content
* Providing guidance on accessing digital copies of additional directed reading
* Provision of alternative and/or additional learning materials on Canvas
* Study support or catch-up sessions (for example online support)
* Use of lecture capture/podcasts/voice-over
* Detailed lecture notes and tutorial/seminar guidance
* Rearrangement of remaining content

Please note that some adjustments may be subject to PSRB restrictions

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| Module/Assessment | Original Deadline | New Assessment  | New Deadline |
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# Approval of action plan

Completed action plans should be approved by the Group Academic Registrar (or delegate)

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| --- | --- |
| Signature |  |
| Date |  |

# review of mitigation action PLAN (for completion at the end of disruption)

Review the outcome of the mitigation action plan in the next programme AMR cycle (HE03A).