This form should be used to apply for the suspension of programmes validated by TEC Partnership or Pearson Education. It should be used when you wish to cease recruitment during an academic year. The course will automatically be left on to recruit in the following academic year.

University of Hull Programmes should use the form for Suspension of Programmes available [here](https://universityofhull.app.box.com/s/yx2tzcfajy01pyte031tfa5o0hr0pv5q).

|  |  |
| --- | --- |
| **Course Location** |  |
| **Faculty** |  |
| **School** |  |
| **Campus** |  |
| **Date of Request** |  |
| **Academic Year of Suspension** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Information** | | | |
| **Programme Title (including MIS codes)** | | | |
|  | | | |
| **Do you have applicants to the course within the system?** | Yes | No | Details |
| **Do you think there are sufficient grounds to cancel the student contract with applicants?** | Yes | No | Details |
| **Please tick to indicate the validation stage of the programme** | Validated programme | Validated programme pre-enrolment (approved but no first intake) | Programme under development (Stage 1 Strategic Proposal Approved) |

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| --- | --- |
| **Rationale for the request to suspend the course**  This Includes clear evidence of consultation with staff, students and other stakeholders. |  |
| **Alternate Programme(s)**  Identify replacement programmes for applicants affected |  |
| **Signature**  **Head of Area or Head of Faculty** |  |
| Print Name |  |
| Date |  |
| **Signature**  **Senior SLT member responsible for HE** |  |
| Print Name |  |
| Date |  |

Submit completed forms to [heqa@tecpartnership.ac.uk](mailto:heqa@tecpartnership.ac.uk) a minimum of 1 week before HECQS.

**Authorisation of Higher Education Curriculum, Quality and Standards**

|  |  |
| --- | --- |
| Rationale for Decision |  |
| Signature  Chair of HECQS |  |
| Print Name |  |
| Date |  |