**Ethics Proposal**

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| **Name** |  |
| **Student Number** |  |
| **Programme of Study** |  |
| **Part or Full Time Study** |  |

|  |  |
| --- | --- |
| **Project Title** |  |

**SECTION A. THE RESEARCH PROJECT**

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| **A1** | **Aims** |
| What are the aims of your research? |
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| **A2** | **Project Description** |
| Describe the project, identifying clearly who will be your participants; where your research is to take place; and why you have chosen this group of participants |
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| **A3** | **Risk: researchers and participants** |
| Please provide a statement explaining any risk to the researcher and participants in undertaking the research |
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| **A4** | **Risk: Prevent** |
| Does this form require risk assessment around the prevent duty? If yes, please give further details. |
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**SECTION B. Consent; confidentiality and anonymity**

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| B1 | What steps have you taken to ensure that participation is voluntary? |
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| B2 | What information is being given to participants?The proposed Information Sheet **must** be included. |
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| B3 | How is consent being obtained?The proposed Consent Form **must** be included. (note the information sheet and consent form may be one document) |
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| B4 | If you are using Children and Vulnerable Adults (undergraduates should be aware that Ethical approval will very rarely be given for direct access to this type of sample group) how is informed consent being obtained? The proposed Consent Form **must** be included. |
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| B5 | How are you ensuring that participants are aware of their right to withdraw? |
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| B6 | How will confidentiality and anonymity of participants/subjects be secured? |
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| --- | --- |
| Signed | Date: |

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| **Project Supervisor** |
| Name | Signed | Date |

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| **Authorisation – School Research Ethics Co-ordinator**   |
| 🗌 Approved | 🗌 Not approved | 🗌 Progressed to Committee level |
| Comments and/or rationale for decision |
| Name | Signed | Date |

**This form will be retained for the purposes of assurance of compliance and audit for six years from the end of the academic year the proposal is made.**