Recognition of Prior Learning (RPL)

Application Form for

Advanced Entry – Certificated or Experiential Learning

**Section 1 – Applicant Details**

**Applicant Name** Response

**Student ID Number** Response

**Email address** Response

**Home Address** Response

**Nationality** Response

**Section 2 – Recognition of Prior Learning (RPL) claim:**

2.1 Full title of the programme you are applying to study at TEC Partnership (for example FdEd Early Childhood Studies)

Response

2.2 Name of the awarding body (for example University of Hull)

Response

2.3 For applications where prior certificated learning is being claimed, please complete below

|  |  |  |
| --- | --- | --- |
| Qualification title | Awarding Institution | Year achieved |
|  |  |  |

2.4 Please state below which modules, levels and credits you wish to be exempt from studying and whether it is based on certificated or experiential learning

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Module Title | Credits | Level | Certificated | Experiential |
| *Example Study Skills* | *20* | *4* | *Yes* | *No* |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |

2.5 Please state the total amount of credits at each level being claimed for consideration of recognised prior learning

|  |  |  |  |
| --- | --- | --- | --- |
| Level 3 | Level 4 | Level 5 | Level 6 |
|  |  |  |  |

**Section 3 – Student Declaration**

I declare that the information provided is accurate and complete to the best of my knowledge. I understand that to seek to gain an advantage or benefit through providing false or misleading information is liable to action being taken against me under the Code of Practice Academic Misconduct.

I acknowledge that it is my responsibility to ensure that I have fully completed this form and supporting evidence is attached in the form of scanned copies or photographs of my certificate, results transcript or other documentary evidence required to support my application. The original copies must be shown to the programme leader at interview. I understand that any evidence supplied with this form will not be returned. I give my approval to contact any awarding body or employer named in this application to seek clarification or further information in processing my application.

By submitting this form and any information supplied with it I agree that TEC Partnership can use this data for educational purposes and store it for up to six years after the current academic year.

Sign

Date

Please email your application and supporting documents to the Programme Leader who will support you with the mapping document HE21A-RPL. Once the Programme Leader has added their Assessment Statement in Part 3, they must email it [heqa@tecpartnership.ac.uk](mailto:heqa@tecpartnership.ac.uk).

Please do not hesitate to contact the Higher Education (HE) Quality Office on Tel: 01472 311237 should you require further information, advice or guidance.

**Section 4 – Programme Leader’s Assessment Statement**

Assessment statement must include comments on the following:

* The applicant’s ability to study at the accelerated point of entry
* Whether exemption from studying any of the modules listed in section 2.4 above would impact on the student’s ability to study future modules
* Whether you are satisfied that the prior learning meets the requirements for exemption
* Whether the evidence is sufficient, valid, authentic, reliable and current and that you have seen the original qualification certificate, results transcript or other documentary evidence

Type statement here

Tutor Name Name

**Section 5 – Documentary Evidence Checklist**

|  |  |
| --- | --- |
| Statement | Yes, No or Not Applicable |
| Has the applicant supplied authentic evidence of prior certificated learning such as qualification certificate or results transcript? |  |
| Has the applicant provided a portfolio of authentic evidence of prior experiential learning, such as examples of how their own work is relevant, current and equivalent in level to the modules? |  |
| Does the mapping document (HE21A-RPL) show how the prior learning maps to the learning outcomes of each module exemption is sought for? |  |
| Is the Programme Leader’s Assessment Statement included? |  |

International Documentary evidence

|  |  |
| --- | --- |
| Statement | Yes, No or Not Applicable |
| International English Language Testing System (IELTS) certificate and verification for applicants whose first language is not English (also note score) |  |
| Verification of UK NARIC comparison of qualification and transcript compatibility |  |
| Verification of UK NARIC that the overseas awarding body is a legitimate educational institution to award the qualification previously studied |  |

Recognition of Prior Learning (RPL)

Mapping Document

HE21A-RPL

Please read instructions carefully before completing this form

A Recognition of Prior Learning mapping document must be completed for **each** module that exemption is being sought. Clear explanation is required to evidence how the claim for credit maps across to the learning outcomes of the programme of which the applicant is applying. If Recognition of Prior Learning is being claimed for a number of modules, please add further rows as required.

| Module details | **This column is for the module details of the programme you are joining**   * List the module title, level, credits and module learning outcomes for the module(s) you are applying for exemption from | **This column is for the mapping evidence from previous learning:**   * **Certificated learning** – list the module title, level, credits and module learning outcomes from the module you have studied previously * **Experiential learning** – provide a clear explanation of how the experiences map to the module learning outcomes listed in the previous column |
| --- | --- | --- |
| Module Title |  |  |
| Level |  |  |
| Number of Credits |  |  |
| Module Learning outcomes |  |  |
| Module Title |  |  |
| Level |  |  |
| Credits |  |  |
| Module Learning outcomes |  |  |
| Module Title |  |  |
| Level |  |  |
| Credits |  |  |
| Module Learning outcomes |  |  |
| Module Title |  |  |
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| Credits |  |  |
| Module Learning outcomes |  |  |
| Module Title |  |  |
| Level |  |  |
| Credits |  |  |
| Module Learning outcomes |  |  |