

PART A Minutes of the Corporation meeting held on 8 March 2021 at 4 pm

Present Gill Alton CEO, Kai Adegbembo (Vice-Chair), Robert Edwards, Liz Parry, Erika Stoddart (Chair) Walter Leschenko, Becky Huxley-Binns (until 5 pm)
Harry Smith (HE Student) and Keith Pearson (from 4.20pm)

In Attendance Susan Bailey, Clerk to the Corporation. From 4.15 pm Ricky Coxon, GD MIS Adrian Clarke Group Director Corporate Services, Tony Lawlor Group Director Finance, Debra Gray Principal GIFHE, Ann Hardy, Principal Scarborough TEC, Stephen Butler, Group Director HR, Mike Welsh Principal ERC

1. Apologies for absence

1.1 Apologies were received from Cain Matthews, Kerri Harold and Wendy Spalding

2. Declarations of Interest

2.1 The CEO and Clerk to the Corporation declared an interest in agenda item no 3 Remuneration Committee meeting minutes 22 February 2021 and were not present for governors' consideration of the minutes and associated reports submitted.

3. Confidential Minutes of the Remuneration Committee meeting 22 February 2021 and Remuneration Committee Annual Statement 1 March 2020 – 28 February 2021

3.1 Members considered the minutes of the Remuneration Committee meeting held on 22 February 2021 and the Remuneration Committee Annual Statement 1 March 2020 and 28 February 2021 submitted for Corporation approval. GD HR took members through key aspects of the recommendations.

3.2 RESOLVED the confidential minutes of the Remuneration Committee meeting held on 22 February 2021 were received and the following recommendations contained within them were approved:

a) Minute 7 Cost of Living payment and additional increment for ERC Staff

- i. That a 1% increase in salaries be paid to all staff as a cost-of-living increase.
- ii. The effective date of this increase be 1 March 2021.
- iii. In respect of ERC staff in post as at 31 July 2020 that this be backdated to 1 August 2020. Thereafter, any future pay increase would move to 1 March.

- iv. That as a result of the increase in National Living Wage wef 1 April (2.2%) taking a full-time salary to £17143, point 1 of the Group single salary spine (£17069) be deleted and the minimum salary point will be point 2 (£17221).

b) Minute 6 Remuneration Committee Annual Statement 1 March 2020 to 28 February 2021

- i. That the Remuneration Committee Annual Statement 1 March 2020 to 28 February 2021 be approved.

5. Corporation membership update

- 5.1 The Corporation membership update report was received. As detailed within the report the Clerk outlined the rationale for the proposal to increase membership of the Corporation from 12 to 13 members in accordance with Instrument 3 (Clause 2) and confirmed that the following members were now recommended for appointment to the Corporation in accordance with the Corporation's current selection procedures. Members noted that appointing an additional member of the Audit Committee to full Corporation would ensure compliance with the Post 16 Audit Code of Practice and the recent recommendations of the Corporation's External Audit Service.
- 5.2 Members noted that a prospective co-opted member of the Audit Committee was to attend the Audit Committee meeting on Tuesday 9 March as an observer after which a selection interview would take place with likely recommendation to appoint accordingly, the results of which would be reported to the Corporation on 23 March 2021.

5.3 RESOLVED

- a) that Keith Pearson be appointed as a full member of the Corporation, retaining membership of the Audit Committee for a period of 4 years.
- b) that Harry Smith's appointment as the Corporation's HE Student member is endorsed for a period of 1 year (as the Student Senate President)
- c) that the Corporation increases membership numbers from 12 to 13 in accordance with Instrument 3 (Clause 2) Determination of membership numbers.

6. TEC Partnership Estates Strategy 2021 – 2025

- 6.1 The VP Corporate Services submitted the proposed TEC Partnership Estates Strategy 2021 - 2025 final version confirming that the strategy would ensure compliance with DfE requirements. Following discussion members thanked the VP Corporate Services and his team for production of the strategy report which it was agreed was comprehensive and well written. It was agreed that associated KPIs and strategic objectives would be developed and incorporated into the strategy following Corporation approval.
- 6.2 **RESOLVED** the TEC Partnership Estates Strategy 2021 – 25 was approved subject to correction of minor typos.

7. Strategic Planning 2021 : TEC Partnership SWOT analysis 2021

- 7.1 Minute 7 was classified as confidential in accordance with Clause 17 of the Instrument of Government

8. Strategic Opportunities Criteria

8.1 Minute 8 was classified as confidential in accordance with Clause 17 of the Instrument of Government

9. Any other business

None received

10. Date and time of next meetings:

10.1 The Chair confirmed that all meetings of the Corporation and local boards and committees would continue to take place remotely via MS Teams until the end of the Summer term 2021 after which it was hoped that normal service could be resumed and governors could again attend face to face meetings.

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| a) | Monday 22 March 2021 | 4pm | Strategic Planning part 2 |
| b) | Tuesday 23 March 2021 | 4pm | Corporation meeting |
| c) | Tuesday 18 May 2021 | 4pm – 6pm | Corporation meeting |
| d) | Tuesday 6 July 2021 | 4pm – 6pm | Corporation meeting |

The meeting closed at 6.00 pm

Signed _____

Date _____